

Approved by GPC 1-22-96. Approved by Faculty Senate.

### Revision of Short Courses Specifications in Distance Learning-

Issues regarding non-traditional courses became increasingly problematic especially in regards to distance learning. Therefore, an ad hoc committee was appointed by the Steering Committee to study possible revisions of short course specifications. The ad hoc committee unanimously approved the following as a substitute for the catalog in regards to credit for short courses.

Approved language reads:

#### **Credit for Non Traditional Courses,including Short Courses**

**Non-traditional courses have many different purposes including recertification of persons for various subject matters and professional specialties. Credit for short courses shall have the same number of contact hours as do regularly scheduled courses; i.e., a one-hour course must have 15 total contact hours; a two-hour course must have 30 total contact hours; a three-hour course must have 45 total contact hours.**

**Alternatively, other non-traditional courses/settings must have an appropriate substitute (s) for the above contact hours, e.g., distance learning might include student/teacher interaction, student interaction with professor designed materials, or other appropriate interactions. In no case can credit be given with less student participation than the above hours stipulate. Any alternative course (s) must document equivalency with traditional course (s) when such traditional course (s) exist.**

See minutes for full discussion.