

**GRADUATE POLICY COMMITTEE
MINUTES
MARCH 15, 1993**

MEMBERS PRESENT:

Jayne Standley, Chair
Nancy Smith Fichter
Robert Zmud
Stuart Baker
Melissa Hardy
Walter Moore
William Haas
Dianne Montgomery
Joseph Donoghue
William Outlaw
Russell H. Johnsen
David Rasmussen
Cyrus Amir
Mary Alice Hunt

ALSO PRESENT:

Donna Wieckowicz
Louise Wechsler
Ching-Jen Chen
Charles Standridge
Robert Braswell
Samual Awoniyi
George Dawson
Pamela Carroll

The meeting was called to order at 3:35 P.M. Ms. Standley presented to the committee for approval the 1/25/93 minutes. There being no objection the minutes were approved as distributed.

Ms. Standley informed the GPC that Russell H. Johnsen, dean of graduate studies, has announced his retirement effective June 30. She added that the search for his replacement will be advertised nationally with interviews scheduled in May. Ms. Standley thanked Mr. Johnsen for his support and dedication to graduate education and policy during his tenure at FSU.

Ms. Standley presented to the committee the two year follow-up report of the doctoral program in Library Science. She reported to the committee that this report was received with incomplete information and was not reviewed with the other two year follow-up reports in November. She informed the GPC that this two year follow-up report was now completed and resubmitted by Library Science, and was in compliance with GPC recommendations. It was **moved** by Mr. Haas that the GPC find the two year follow-up report of Library Science as being in compliance with GPC recommendations. The motion was **seconded** by Ms. Montgomery and **passed**.

Ms. Standley called upon Mr. Charles Standridge, faculty member in Industrial Engineering, to present the proposal for the Master of Science Degree in Industrial Engineering. Mr. Standridge briefed the committee on the desirability of offering a Masters in Industrial Engineering at FAMU/FSU College of Engineering. He continued by saying that the undergraduate program is well grounded and operating successfully, which is necessary for the establishment of a masters program. He added that the purpose of the proposed masters program is to provide students with the opportunity to acquire knowledge and skills in manufacturing/production engineering systems and large scale systems engineering analysis.

The floor was opened to questions. Some questions concerning the type of students to be recruited, i.e., part-time or full-time; recruiting of U.S. students; and the

industrial practicum subprogram were raised. Mr. Chen, dean of the college, responded by saying that the program would be dominated by full-time graduate students, most likely from outside of Tallahassee. He added that part-time students are usually professionals living and working in larger cities who attend colleges in their area. He felt that the program would recruit mainly U.S. students, with some foreign students. The industrial practicum subprogram would allow students to intern with an industrial organization for a period of 6 months to a year. These students would be supervised by the Industrial Engineering faculty.

It was **moved** by Ms. Montgomery to approve the proposal for the Master of Science Degree in Industrial Engineering. The motion was **seconded** by Ms. Fichter and **passed**.

Ms. Standley then called upon Mr. Max Carraway, University Registrar, who requested that the GPC consider a policy change regarding graduate students registering for courses on a pass-fail basis, to ease confusion within the Registrar's office. Currently the Faculty Senate policy allows students to change from pass-fail to a letter grade through the fourth week of classes, but permits registration as pass-fail only during the first week of classes. He proposed that graduate students be allowed to change to pass-fail as well as from pass-fail at any time during the first four weeks of class. After a brief discussion it was **moved** by Mr. Outlaw to allow four weeks for graduate students to change from a letter grade to S/U. The motion was **seconded** by Ms. Fichter and **passed**. Ms. Standley informed the committee that she will present this proposal to the Faculty Senate for final approval.

Ms. Standley called upon Ms. Pamela Carroll, faculty member in English Education, to present an appeal for lifting probation for admission of doctoral students to the English Education program. Ms. Carroll reported that the GPC had found the program in compliance with most of the GPC recommendations when it completed a follow-up review of the program in November of 1992, and extended the probation period for one year to allow the program to hire additional faculty. She added that the program had hired an individual at the time of the follow-up review, but at the last minute this individual decided not to come to FSU. At the present time the program is conducting a search and hopefully will have this position filled in the Fall '93. She went on to say that it is difficult to hire new faculty when your program is on probation, as these individuals feel the program is in trouble and go elsewhere. After due consideration Mr. Baker **moved** that the GPC lift the probation to allow for the admission of graduate students, and that the program be reviewed again in the Fall '93 for compliance with the recommendation that a new faculty member has been hired. If not found in compliance at that time the program will be placed back on probation. The motion was **seconded** by Ms. Fichter and **passed** with 3 abstentions and 1 no vote.

Meeting adjourned at 4:50 P.M.