

DRAFT

IMPLEMENTATION OF APPROVED FACULTY SENATE CHANGES TO UNDERGRADUATE DROP/ADD, WITHDRAWAL AND FORGIVENESS POLICY

WITHDRAWAL

Change the Fall 2004 Academic Calendar to reflect the deadline for Undergraduate Students to withdraw from the University without grade liability from the end of the 4th week of the semester to the end of the 7th week of the semester.

Note: Rule 6C7.002(9)(b) stipulates that 25% adjustment in tuition is only through the end of the 4th week of classes.

Student withdraws during 1st week of classes – no grade or tuition liability
Student withdraws during 2nd to 4th week of classes – no grade liability
and 25% adjustment in tuition
Student withdraws during 5th to 7th week of classes – no grade liability and
full tuition liability.

DROP/ADD

Change the Fall 2004 Academic Calendar to reflect the deadline for Undergraduate Students to drop a course without Dean's permission or grade liability from the end of the 4th week of classes to the end of the 7th week of classes. **Courses may be dropped through the 7th week of classes with the exception of mandated college-preparatory courses, freshman composition and courses involved in allegations of academic dishonesty.** Students are financially liable for tuition for all courses that appear on their schedule after the 4th day of classes (the end of the official drop/add period).

Approval of the Academic Dean is still required to reduce the academic load below 12 semester hours or increase the academic load above 18 semester hours (to a maximum load of 21 semester hours).

FORGIVENESS POLICY

The Office of the University Registrar will discontinue accepting applications from Undergraduate Students for use of the Forgiveness Policy at the end of Summer 2004.

Current Undergraduate Students will have one academic year (Fall 2004 – Summer 2005) to repeat a course normally eligible for application of the Forgiveness Policy with the option to petition their Academic Dean, after the 7th week of the semester in which the course is being repeated, to drop the first attempt reflecting a WD grade. (This would be pro-rated so a student who has used the Forgiveness Policy once, gets one drop; the student who has not used the Forgiveness Policy gets two drops.)