

## **Florida State University Admission to Graduate and Post-baccalaureate Professional Programs**

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GPC Admissions Sub-committee

In June 2008, the Florida Board of Governors revised Regulation 6.003, "Admission of Graduate and Post-baccalaureate Professional Students." The revision provides SUS institutions greater flexibility regarding admission criteria to graduate programs.

Florida State University establishes the following minimum University requirements for admission to a graduate degree program or to a post-baccalaureate professional program.

- (1) Each applicant shall be required to meet minimum University requirements.
- (2) Admission shall be based on a holistic review of credentials in which multiple criteria are used to judge the appropriateness of the applicant to pursue graduate study.
- (3) Applicants must have either:
  - (a) an earned bachelor's degree from a regionally accredited U.S. institution or a comparable degree from an international institution with a minimum 3.0 (on a 4.0 scale) grade point average (GPA) as determined by the University for all work attempted while registered as an upper division undergraduate student working toward a baccalaureate degree; or
  - (b) A graduate degree from a regionally accredited U.S. institution or a comparable degree from an international institution may substitute for (3) (a) for admission.
- (4) Applicants must have scores meeting departmental or degree program minimums on a nationally standardized graduate admissions test, such as the General Test of the Graduate Record Examination (GRE), the Miller Analogies Test (MAT), the Graduate Management Admission Test (GMAT), or an equivalent, that is acceptable for the program to which the student is applying.
- (5) Departments or degree programs may develop criteria for admission to specific degree programs which differ from item 4.
- (6) International applicants whose first language is not English are required to show proficiency in the English language. Florida State University accepts the results of the Test of English as a Foreign Language (TOEFL), the Michigan English Language Assessment Battery (MELAB), the International English Language Testing System (IELTS) or the successful completion of Florida State University's Center for Intensive English Studies (CIES). Applicants must submit

official results with the required test score or official documentation from CIES. Scores are considered official only when they are sent directly to the Office of Admissions from the testing agency. Examinee copies are not considered official.

- (7) Each program admissions committee may impose more restrictive admission requirements than those stated above. Admissions requirements shall not include preferences in the admissions process for applicants on the basis of race, ethnic background, sex, religion, national origin, age, or disability. University and program-specific admissions requirements shall be published in the Catalog.
- (8) To accommodate unique circumstances, the University may waive these requirements for individual students. Such waivers should not be granted routinely and should be limited to no more than 10% of the program's graduate enrollment.
- (9) Applicants denied admission shall be given notice of denial within a reasonable period of time following the decision. Upon the applicant's written request, the University shall provide the reasons for the rejection in writing. Applicants denied admission and who meet the minimum University and departmental standards may request reconsideration by written request to the University within thirty days of the date of denial. The request shall contain reasons why reconsideration is warranted.
- (10) Students who wish to enroll in courses, but not degree programs, at the post-baccalaureate level, may enroll under the classification of post-baccalaureate non-degree students. Admissions committees wishing to admit post-baccalaureate non-degree students to graduate degree programs after the students have satisfactorily completed a specified number of credits may do so under conditions specified by the Graduate School.