Graduate Policy Committee Actions
Monday, February 11, 1980

The Graduate Policy Committee meeting was held on Monday, February 11, 1980 in Room 211-A Westcott.

Members present were:

Dr. Jayne M. Alley
Dr. Stuart E. Baker
Dr. Charles E. Billings
Dr. Peter C. Dalton
Dr. Daisy P. Flory, e.o.
Dr. John M. Goudeau
Dr. Russell H. Johnsen, e.o.
Dr. Ivan E. Johnson
Dr. Margaret E. Kassouny
Dr. Wayne C. Minnick
Dr. Gerald G. O'Connor
Dr. Marjorie F. Sparkman
Dr. DeWitt L. Sumners

Members absent were:

Dr. Alan E. Bayer
Prof. Charles W. Ehrhardt
Dr. Joseph H. Grosslight
Dr. Frederick L. Jenks
Dr. F. J. King
Dr. Persis E. Rockwood
Dr. Richard L. Rubenstein
Dr. Robert G. Turner
Dr. Harry M. Walborsky
Dr. Gordon P. Waldo

Also attending were:

Dr. Paul R. Elliott, Assistant Vice President for Academic Affairs
Dr. Warren Mazek, Dean, College of Social Sciences
Mrs. Billie Tharp, Assistant Director for Graduate And International Admissions

The "Minutes" and "Actions" for January 28, 1980 were approved upon a motion by Dr. Ivan Johnson, a second, and 12 affirmative votes.

Item # 125: Consideration of the revised recommendations for Special (Non-Degree Seeking) Students

Dr. Peter Dalton distributed attachment # 1 entitled "A Proposal to Substitute the Following Language for the Material on Pages 66 and 67 of the Current Catalogue Dealing with Special Students." He explained that it was a later version than the document which had been distributed with the agenda for the meeting. When questions arose as to the procedure Dr. Dalton explained that the subcommittee had discussed the issues which had been raised at the Graduate Policy Committee meeting of January 28, 1980.
Of the subcommittee Dr. Dalton, Dr. Russell Johnsen, and Dr. Marjorie Sparkman were present and Dr. Jenks agreed to the recommended version. However, some suggestions of other committees whose interests and perspectives were different from those of the Graduate Policy Committee were incorporated into a still later version and Dr. Dalton thought the Graduate Policy Committee should consider the latest version and make its recommendations from that point.

Upon a motion by Dr. Minnick, a second by Dr. Sumner, eleven of the Graduate Policy Committee voted to approve the sections of the proposal which pertain to graduate education with those amendments below:

Page 1, paragraph #3 to read: (Underlining indicates additions.)

Foreign nationals on a student visa (I-20) may not use the Special Student status. All other foreign nationals, whether intending degree or non-degree work, must obtain permission from the Graduate and International Admissions Office, 303 Dodd Hall, prior to registering as a Special Student.

On page 2, Item 2, under the heading "Academic Progress," the Graduate Policy Committee recommends amendment of the item by ending the sentence regarding requirements for classification 6 students after the phrase "in all courses attempted" and amending the remaining portion of the sentence to the following:

In addition, after earning 15 hours of graduate course credit (5000 and above) a postbaccalaureate--classification 7--student must have achieved and must maintain a 3.0 (B) grade point average in all graduate courses (5000 and above) attempted in order to continue registering for courses numbered 5000 and above. After 15 hours of undergraduate courses (4999 and below) all classification 7 Special Students must make and maintain a 2.0 grade point average in courses numbered 4999 and below to be retained.
Page 3, last paragraph, the last sentence should have "15" changed to "12" making the sentence read:

4 Up to 12 credit hours earned in classification 7 may be applied toward a graduate degree with approval of the appropriate Department Chairman and Dean at the time of reclassification.

The votes are recorded in the footnotes below:

1. Motion by Dr. Russell H. Johnsen; second by Dr. Marjorie Sparkman; 11 voting for; 3 not voting.

2. Motion by Dr. Jayne Alley; second by Dr. Ivan Johnson 11 voting for; 1 voting against and 2 not voting.

3. Motion by Dr. Sumners; second by Dr. Baker; 11 voting for; 1 voting against; 2 not voting.

4. Motion by Dr. Russell Johnsen second by Dr. Sparkman 11 voting for; 1 voting against and 2 not voting.
A Proposal to Substitute the Following Language for the Material on Pages 66 and 67 of the Current Catalogue,
Dealing with Special Students

Substantive Changes are Underlined

Special (Non-degree Seeking) Students

Registration

Registration as a Special Student is open to any high school graduate--classification six--for undergraduate course work, and to any post-baccalaureate student--classification 7--, provided the student is not on academic dismissal from this or any institution. Persons without a high school diploma may register with the recommendation of the Admissions Committee.

Registration is on a space available basis. Instructions for registration will be available each term in the Office of Current Records and Registration. Because of excess demand for some graduate courses (e.g., Business courses), Special Students may be enrolled in such courses only with the permission of the Graduate Officer of that particular unit.

All foreign nationals, whether intending degree or non-degree work, must obtain permission from the International Admissions Office, 303 Dodd Hall, prior to registering as a Special Student.

Proof of Previous Education

Official transcripts of all previous high school or college level education must be submitted to the Office of Current Records and Registration
within the first term of Special Student enrollment at The Florida State University. Failure to submit such records prior to the registration period for the second term will result in the loss of registration privilege until such documents are received.

**Academic Progress**

Academic rules governing regular students (e.g., drop/add, withdrawal, grading policies) apply as well to Special Students with the following exceptions:

1. Special Students may enroll for fewer than 12 hours (underload) without permission.

2. In place of the retention Schedule System for regular students, Special Students must meet the following requirements: After earning 15 hours undergraduate Special Students—classification 6—must have achieved and must maintain a 2.0 (C) average in all courses attempted, and a post-baccalaureate—classification 7—student a 3.0 (B) grade point average in all courses attempted. Failure to achieve or maintain the appropriate grade point average will result in a loss of registration privilege.

3. Special Students may register for any course or courses on an S/U basis. Special Students selecting courses for enrichment or other reasons where grades are not essential are advised to register on an S/U basis or on an audit basis.

**Reclassification from Special Student Status to Regular Student Status**

Request for change to Regular Student status from classification 6 (Undergraduate Special Student) is processed through the undergraduate admissions office via standard admissions procedures and requires approval of the appropriate
Dean. Note that the 30-day deadline for admissions applies to all reclassification requests.

Work taken as a Special Student carries no degree credit. Up to 15 credit hours earned in classification 6 may be applied toward an undergraduate degree with approval of the appropriate Dean at the time of reclassification.

A classification 6 student who has previously been denied regular admission to the University must earn a minimum of 15 hours credit prior to reapplication.

Relcassification from Special Student Status to Regulat Student Status

(Graduate)

Request for change to Regular Student status from classification 7 (post-baccalaureate Special Student) is processed through the graduate admissions office via standard admissions procedures and requires approval of the appropriate Department Chairman and Dean. Note that the 30-day deadline for admissions applies to all reclassification requests.

Work taken as a Special Student carries no degree credit. Up to 15 credit hours earned in classification 7 may be applied toward a graduate degree with approval of the appropriate Department Chairman and Dean at the time of reclassification.