



MEMORANDUM

TO: Dr. Russell H. Johnsen
Associate Dean, Graduate Studies & Research

FROM: William A. Shrode
Associate Dean for Graduate Studies & Research
College of Business

DATE: July 18, 1980

Enclosed is an updated version of our Policy Governing Graduate Faculty Membership which includes addition of criteria for master's directive status. Since our MBA program is college wide rather than departmental in nature, these criteria have been developed by our College Graduate Planning Committee rather than by individual departments as stipulated in your memorandum of December 5.

Please let us know as soon as the Graduate Policy Council has taken action on this policy.

Enc. Agenda of G.P.C.

ch

FLORIDA STATE UNIVERSITY
COLLEGE OF BUSINESS
POLICY GOVERNING GRADUATE FACULTY MEMBERSHIP
(as adopted by the Faculty Senate on Wednesday, April 19, 1978 &
amended October 17, 1979)

GRADUATE FACULTY. Any member of the Instructional Faculty of the university may be considered for membership on the Graduate Faculty.

Two categories of functional responsibility and authority exist on the Graduate Faculty: (1) Master's Directive and (2) Doctoral Directive.

The minimum functional authority, attendant qualifications and procedures of appointment for each category are elaborated below:

- A. Master's Directive. Members of the Graduate Faculty with "Master's Directive Responsibility" are authorized to: (1) teach graduate-level courses, (2) serve as Major Professor for master's degree students, and (3) serve on Supervisory Committees for doctoral students, provided each such Committee includes at least three members with Doctoral Directive Status.

Subject to consideration of special circumstances, minimum qualifications are completion of a doctorate or its equivalent and proven ability to conduct scholarly research and publish in reputable media or to perform equivalent scholarly or creative works.

Departments will determine criteria and procedures for appointments, subject to approval of the dean of the college of school. The criteria will be subject to the approval of the Dean of Graduate Studies and Research, with the advice and consent of the Graduate Policy Committee. Names of new appointees will be sent to the Dean of Graduate Studies and Research for confirmation, with the advice and consent of the Graduate Policy Committee.

The Graduate Planning Committee of the College has stipulated the following specific criteria to be met to be nominated for master's directive status (effective July, 1980).

- (1) One must hold the rank of Assistant Professor or above.
- (2) One must have completed a dissertation involving scholarly research of a publishable nature in reputable media in the field.
- (3) One must be recommended by the department and by the Graduate Planning Committee of the College.

- B. Doctoral Directive. Members of the Graduate Faculty with "Doctoral Directive Status" are authorized to perform all functions appropriate to graduate education.

Subject to consideration of special circumstances, the minimum qualifications for appointment are: (1) attainment of recognized professional stature in the discipline by virtue of substantial postdoctoral or equivalent scholarly or creative work and (2) experience in the supervision of graduate students.

Colleges or schools will determine criteria for appointments, subject to the approval or the Dean of Graduate Studies and Research, with the advice and consent of the Graduate Policy Council. All departmental nominations for appointment will be reviewed by a school- or college-wide committee or a committee outside the department designated for that purpose. That committee's recommendations for acceptance or rejection of nominations will be sent to the dean of the school or college for confirmation. Names of new appointees will be sent to the Dean of Graduate Studies and Research for confirmation, with the advice and consent of the Graduate Policy Council.

Appointments to the Graduate Faculty in this category will be for five years only and will be reviewed in the fifth year. Appointments will be renewed only if the faculty member's teaching and research have continued to be of at least the quality that justified the original appointment. The procedure for renewing an appointment will be the same as that used in originally making it.

No graduate student of this institution may be appointed to its Graduate Faculty, nor may a graduate student have primary teaching responsibilities in any graduate course. Under no circumstances may a graduate student be appointed as a member of another graduate student's advisory and examining committee.

The Graduate Planning Committee of the College has stipulated these additional criteria to be met in order to be nominated for doctoral directive status (effective May 30, 1975).

- (1) One must hold the rank of Associate Professor or above.
- (2) One must hold the Ph.D. degree or its equivalent.
- (3) One must have served as a member on at least three dissertation committees.



MEMORANDUM

TO: Dr. Russell H. Johnsen
Graduate Studies and Research

FROM: Theodore Clevenger Jr. *Theodore Clevenger Jr.*

DATE: June 11, 1980

RE: Criteria for Doctoral Directive Status

At the recommendation of the Academic Affairs Committee of the College of Communication, we wish to submit the following revised criteria for the awarding of Doctoral Directive Status:

To be awarded Doctoral Directive Status a faculty member in the College of Communication must:

- A. Hold a terminal doctoral degree or equivalent.
- B. Have served three years as a member of a faculty which offers a doctoral degree.
- C. Have successfully directed a master's thesis or successfully served on three doctoral committees. Success in these areas is ascertained by evaluations provided by faculty members who served on the committee(s). These evaluations should be made by committee members who hold Doctoral Directive Status.
- D. Must have a minimum of three articles in referred scholarly journals of national visibility. One article must be single author. The articles must have been published after the faculty member received the terminal doctoral degree or equivalent.

TC/cc