GRADUATE POLICY COMMITTEE
MINUTES
MARCH 14, 2005

MEMBERS PRESENT:
George Bates, Chair, Biology
Dianne Harrison, Graduate Studies
John Geringer, Music
Lee Stepina, Business
Dianne Speake, Nursing
Bruce Stiffler, Social Sciences
Wendy Crook, Social Work
Leonard “Chick” LaPointe, Communication
Jim Orcutt, Sociology
Kathleen Erndl, Religion
Charles Ouimet, Medicine
Jeanne Heitmeyer, Human Sciences
Gary Kleck, Criminology
Eliza Dresang, Information
Bettye Ann Case, Mathematics
Srinivas Palanki, Engineering
David Johnson, English
Flip Froelich, Oceanography
Tricia Young, Dance
Mary Karen Dahl, Theatre
Steven Pfeiffer, Education
Elizabeth Platt, Education

ALSO PRESENT:
Jennifer Buchanan, Dean of
Faculties Office
Gwen Harris-Johnson, Graduate
Studies
Judy Devine, Graduate Studies
Ruth Felock, Graduate Studies
John Kelsay, Religion
Donald Foss, Arts and Sciences
David Kirby, English
Robert McDonald, University
Libraries
Lisa Beverly, Graduate Studies

The meeting was called to order at 3:41 pm by Dr. Bates. Dr. Bates read a memo from the Undergraduate Policy Committee (UPC) concerning the possible policy change to the S/U deadline. The proposal would change the deadline from the end of 4th week of classes to the end of 7th week of classes in order to match the course drop policy deadline.

The committee was informed that, in thesis track master's programs, at least 18 credit hours must be taken for a letter grade. In non-thesis track master's programs, at least 21 credit hours must be taken for a letter grade. Individual degree programs may make additional or specific requirements over and above the minimum university requirements.

To change from a letter grade to S/U, students must initiate the change during the first four weeks of a term by contacting the instructor of record and receiving the instructor’s approval. It is the instructor’s decision to determine the students’ requirements to meet the Satisfactory grade.

A motion was made by Dr. Orcutt and seconded by Dr. Johnson which reads:
It is recommended that students be allowed until the end of the seventh week of classes to decide whether or not they want to take a course on a pass-fail basis.

The motion passed.

The meeting adjourned at 5:15.

The next meeting is on March 21, 2005.