

First discussed by the GPC on 10-1-07. GFS implementation considered by the GPC on 2-4-08, 2-18-08, 9- 22-08 and 9-29-08. Edits forwarded to Steering Committee for approval. Subcommittee developed by Dr. Bates to address criteria recommendations. GPC revisited the GFS criteria on 10-13-08. Further discussion on 1-12-09. GFS criteria approved by GPC on 1-26-09 with edits from the Steering Committee. College GFS criteria submitted on 4-27-09.

## GRADUATE EDUCATION AND THE GRADUATE FACULTY

Membership in the Graduate Faculty authorizes faculty to teach all graduate-level courses, to sit on all graduate-level committees, to chair all graduate student dissertation committees, and to participate fully in all components of graduate education, research and service.

### GRADUATE FACULTY MEMBERSHIP

*Authority: Faculty Senate, University Policy, Florida University Regulations 6C2-4.030*

#### ***Graduate Faculty Status (Tenured and Tenure-Earning Faculty): Membership and Appointment***

Membership in the Graduate Faculty shall be by appointment from members in the General Faculty who hold tenured and tenure-earning appointments in graduate degree-granting departments or programs, and from those members of the Professional Staff to whom the President has assigned an academic rank. Appointment to GFS must be by affirmative super majority (2/3) vote of all individuals who hold GFS in the department (or college) and approval by their department chair, their academic dean, and the Dean of the Graduate School. Newly hired faculty may be appointed to the Graduate Faculty as a condition of their appointment to a tenure-earning position in a graduate degree-granting department upon approval of the appropriate departmental faculty, chair, dean of the college and the Dean of the Graduate School. Assignments to and Limitations from individual GFS responsibilities (teaching, research, student committees, service) for any GFS member are delegated to the unit level authority where such assignments of responsibilities are made. **Subject to consideration of special circumstances, minimum qualifications are: (1) completion of the doctorate or its equivalent and (2) proven expertise in the teaching area.**

Each academic unit (colleges and departments) shall adopt specific written criteria that its faculty must meet in order to be appointed to Graduate Faculty Status. Subject to consideration of special circumstances, these criteria shall indicate the terminal academic degree and/or the level of professional experience and scholarship required for a faculty member to be appointed GFS. **Faculty holding GFS are expected to actively engage in graduate education through teaching, mentoring and research supervision. They should show evidence of research-based scholarship and/or creative work resulting in peer-reviewed publications or**

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### **equivalent work.**

Each department's written GFS criteria are subject to approval by their academic dean, the Graduate Policy Committee and the Dean of the Graduate School. Departments and Colleges will determine these criteria and procedures for appointments according to guidelines in the Faculty Handbook and subject to approval of the dean of the college or school. Names of new GFS appointees will be sent to the Dean of the Graduate School for confirmation with the advice and consent of the Graduate Policy Committee.

Under special circumstances qualified persons who are not regular members of the FSU tenured and tenure-earning faculty may be appointed to Graduate Faculty Status under the above procedures. Persons approved will have full graduate faculty membership. Under no circumstances does this provision apply to persons holding adjunct appointments to the faculty.

## **GRADUATE EDUCATION AND GRADUATE Teaching Status**

Appointment to Graduate Teaching Status (GTS) authorizes members of the faculty who hold nontenure-earning appointments to teach all graduate-level courses. Those holding Graduate Teaching Status may also be separately appointed to sit on graduate student committees and to co-direct master's and doctoral theses.

### ***Graduate Teaching Status: Membership and Appoinment***

Members of the nontenure-earning faculty appointed to Graduate Teaching Status (GTS) are authorized to teach all graduate courses. They are not authorized to serve on or co-chair master's and doctoral committees nor to perform other functions of Graduate Education without further appointment (see below).

Subject to consideration of special circumstances, minimum qualifications are completion of the doctorate or its equivalent and/or proven expertise in the teaching area.

Under special circumstances qualified persons who are not regular members of the FSU faculty may be accorded Graduate Teaching Status on a temporary basis with the approval of the

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academic dean and the Dean of the Office of Graduate Studies. Under no circumstances does this provision apply to persons holding adjunct appointments to the faculty.

Departments will determine criteria and procedures for GTS appointments, according to guidelines in the Faculty Handbook and subject to approval of the dean of the college or school. The criteria will be subject to the approval of the Dean of the Office of Graduate Studies with the advice and consent of the Graduate Policy Committee. Names of new GTS appointees will be sent to the Dean of Graduate Studies for confirmation with the advice and consent of the Graduate Policy Committee.

### ***Co-Masters Directive Status: Membership and Appointment***

Members of the nontenure-earning faculty holding GTS appointments may also be appointed to Co-Master's Directive Status (CMDS) and are authorized to (1) teach all graduate-level courses; (2) serve as a member or co-chairperson of a masters degree thesis committee (an FSU faculty member with Graduate Faculty Status must serve as the other co-chairperson); and (3) serve on supervisory committees for doctoral students, provided each such committee includes at least three members with Graduate Faculty Status.

Subject to consideration of special circumstances, minimum qualifications are completion of a doctorate or its equivalent and/or proven ability to conduct scholarly research and publish in reputable media or to perform equivalent scholarly or creative works.

Departments will determine criteria and procedures for CMDS appointments, according to guidelines in the Faculty Handbook and subject to approval of the dean of the college or school. The criteria will be subject to the approval of the Dean of Graduate Studies with the advice and consent of the Graduate Policy Committee. Names of new CMDS appointees will be sent to the Dean of Graduate Studies for confirmation with advice and consent of the Graduate Policy Committee.

### ***Co-Doctoral Directive Status: Membership and Appointment***

Members of the nontenure-earning faculty holding GTS and CMDS may also be appointed to Co-Doctoral Directive Status (CDDS) and are authorized to perform all functions appropriate to

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graduate education, research and service and to serve as co-Chair of doctoral thesis committees provided the other co-chair of each committee holds GFS.

Subject to consideration of special circumstances, the minimum qualifications for appointment are: (1) attainment of recognized professional stature in the discipline by virtue of substantial post-doctoral or equivalent scholarly or creative work and (2) experience in the supervision of graduate students.

Colleges will determine criteria for appointments, according to guidelines in the Faculty Handbook and subject to the approval of the Dean of Graduate Studies with the advice and consent of the Graduate Policy Committee. Names of new CDDS appointees will be sent to the Dean of Graduate Studies for confirmation with the advice and consent of the Graduate Policy Committee.

Appointments to CDDS will be reviewed each time the Graduate Policy Committee (GPC) reviews the graduate program in which the faculty membership is held. The GPC will either approve continuation of co-doctoral directive status or will direct the College to re-evaluate an individual and decide whether or not to resubmit the appointment. GPC approval for continuation of CDDS will be made only if the faculty member's teaching and research have continued to be of at least the quality that justified the original appointment. If the College decides to resubmit an appointment, the procedure will be the same as that used in making initial CDDS appointments and must be done within 60 days of the date of acceptance of the GPC program review or the individual's co-doctoral directive status will terminate effective the end of the academic year in which the program review occurred. Termination of co-doctoral directive status will prevent that person from accepting new doctoral committee assignments. Work as co-doctoral directive status member of committees already accepted may be finished.

A faculty member in a department not granting the doctorate may be accorded the opportunity to request Co-Doctoral Directive Status in a degree-granting department or authorized degree program. Requests may be submitted either at the faculty member's initiative or at the invitation of the department. In each case the department shall follow its customary procedures for nominating faculty members for Co-Doctoral Directive Status, and nominations shall be

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forwarded by the department to the school- or college-wide committee in accordance with the procedures above. Final confirmation rests with the Dean of the Office of Graduate Studies with the advice and consent of the Graduate Policy Committee.

Qualified nontenure-track faculty may hold co-doctoral directive status in more than one degree program. A faculty member with CDDS in one FSU department may also be granted CDDS by other departments or authorized degree programs. Each area granting CDDS would utilize its own criteria and procedures as outlined above.

### ***RETIRED FACULTY***

Full-time faculty holding Graduate Faculty Status who either fully retire (includes

Emerita/Emeritus status) or enter an early retirement plan (service professors) may retain their Graduate Faculty Status under the following conditions:

- Fully retired faculty (includes Emerita/Emeritus status) may continue to serve as major professors for those students who have already begun their thesis/dissertation at the time of the professor's retirement. Fully retired faculty, however, may not accept additional students in this capacity. Fully retired faculty may serve as an additional member beyond the minimum number required on master's/doctoral committees of new students if they choose.
- Service professors (phased retirees) retain Graduate Faculty Membership under the same guidelines as full-time faculty. These faculty are cautioned, however, to schedule their semesters of employment to coincide with the needs and projected timelines of their doctoral candidates.

### ***Faculty Who Depart the University***