



The Florida State University
Tallahassee, Florida 32306-1047

Office of the Dean
Graduate Studies and Research

Ms. Joyce Howard
Staff
By Hand

MEMORANDUM

TO: GPC Members
FROM: Jayne Standley, Chair
DATE: May 20, 1987
RE: Mail Ballot

Attached is the proposal to clarify graduate faculty membership status that the committee agreed to deal with by mail ballot, and also 1986-87 minutes that were not approved. Please return ballots no later than June 12, 1987, to Donna Wieckowicz, Room 408 Westcott.

Graduate Faculty Membership Proposal

____approve ____disapprove ____abstain

Minutes that were distributed earlier

April 6 ____approve
 ____disapprove
 ____abstain

April 13 ____approve
 ____disapprove
 ____abstain

Attached minutes

April 20 ____approve
 ____disapprove
 ____abstain

April 27 ____approve
 ____disapprove
 ____abstain

JMS/dw

Attachments

DRAFT

GRADUATE FACULTY MEMBERSHIP:

Any member of the instructional faculty of the University may be considered for one of four categories of membership on the graduate faculty. Membership is determined on the basis of the individual's qualifications.

A. GRADUATE FACULTY STATUS

Members of the faculty with Graduate Faculty Status are authorized to teach graduate courses. They are not authorized to serve on or chair master's and doctoral committees, *except as extra members.*

Subject to consideration of special circumstances minimum qualifications are completion of the doctorate or its equivalent and proven expertise in the teaching area.

Under special circumstances qualified persons who are not regular members of the FSU faculty may be accorded Graduate Faculty Status on a temporary basis with the approval of the academic dean and the Dean of Graduate Studies. Under no circumstances does this provision apply to persons holding adjunct appointments to the faculty.

B. MASTER'S DIRECTIVE STATUS

Members of the graduate faculty with Master's Directive Status responsibility are authorized to: (1) teach graduate-level courses, (2) serve as major professor for master's degree students, and (3) serve on supervisory committees for doctoral students, provided each such committee includes at least three members with Doctoral Directive Status.

Subject to consideration of special circumstances, minimum qualifications are completion of a doctorate or its equivalent and proven ability to conduct scholarly research and publish in reputable media or to perform equivalent scholarly or creative works.

Departments will determine criteria and procedures for appointments, according to guidelines in the Faculty Handbook and

subject to approval of the dean of the college or school. The criteria will be subject to the approval of the Dean of Graduate Studies with the advice and consent of the Graduate Policy Committee. Names of new appointees will be sent to the Dean of Graduate Studies for confirmation with advice and consent of the Graduate Policy Committee.

C. DOCTORAL DIRECTIVE STATUS

Members of the graduate faculty with Doctoral Directive Status are authorized to perform all functions appropriate to graduate education.

Subject to consideration of special circumstances, the minimum qualifications for appointment are: (1) attainment of recognized professional stature in the discipline by virtue of substantial post-doctoral or equivalent scholarly or creative work and (2) experience in the supervision of graduate students.

Colleges or schools will determine criteria for appointments, according to guidelines in the Faculty Handbook and subject to the approval of the Dean of Graduate Studies with the advice and consent of the Graduate Policy Committee. All departmental nominations for appointment will be reviewed by a school- of college-wide faculty committee or a committee outside the department designated for that purpose. That committee's recommendations for acceptance or rejection of nominations will be sent to the dean of the school or college for confirmation. Names of new appointees will be sent to the Dean of Graduate Studies for confirmation with the advice and consent of the Graduate Policy Committee.

Appointments to the graduate faculty in this category will be reviewed each time the Graduate Policy Committee reviews the graduate program in which the graduate faculty membership is held. The Graduate Policy Committee will either approve continuation of appointment or will direct the program to re-evaluate and resubmit the appointment using the appropriate criteria. If the department does not resubmit the appointment within 60 days that person's doctoral directive status will terminate effective the end of the academic year in which the program review occurred. Termination of doctoral directive status will prevent that person from accepting new doctoral students or being assigned to new doctoral committees. Work as major professor or doctoral directive status member of committees already accepted may be finished. Appointments will be renewed only if the faculty member's teaching and research have continued to be of at least the quality that justified the original appointment. The procedure for renewing an appointment will be the same as that used in originally making it.

A faculty member in a department not granting the doctorate may be accorded the opportunity to request Doctoral Directive Status in a degree-granting department. Requests may be submitted either at the faculty member's initiative or at the

invitation of the department. In each case the department shall follow its customary procedures for nominating faculty members for Doctoral Directive Status, and nominations shall be forwarded by the department to the school- or college-wide committee in accordance with approved procedures above. Final confirmation rests with the Dean of Graduate Studies with the advice and consent of the Graduate Policy Committee.

A Florida State University faculty member with Doctoral Directive Status at another university in an interuniversity cooperative degree program may also be accorded the eligibility to serve as non-departmental member on supervisory committees through the usual Florida State University procedures for granting Doctoral Directive Status.

A Florida State University faculty member who has been awarded Doctoral Directive Status in the University of Florida because he or she participates in a cooperative doctoral degree program with the Ph.D. offered through the University of Florida may be identified in the Florida State University Catalog by an appropriate sign indicating "Doctoral Directive Status awarded by the University of Florida for cooperative program."

D. CO-DIRECTIVE STATUS

Persons who have been granted appointments to Courtesy Faculty rank in a department with approved graduate programs may be awarded Master's or Doctoral Co-directive Status if they meet the college/school and departmental requirements for that status. (See exceptions below providing unqualified status for FAMU faculty.) These appointments are subject to approval by the Dean of Graduate Studies with the advice and consent of the Graduate Policy Committee. Such persons may serve as a member or co-chairperson of a committee. A qualified FSU faculty member must serve as co-chairperson. Note that appointments to Courtesy Faculty rank must be renewed each year.

Assistant Research Scholars/Scientists, Associate Research Scholars/Scientists, and Research Scholars/Scientists (9162, 9161, 9160) and Assistants in Research, Associates in Research, and Research Associates (9121, 9120, 9166) may be considered for

Co-directive Status provided that they meet the appropriate departmental, and college/school criteria. Such appointments are subject to approval by the Dean of Graduate Studies with the advice and consent of the Graduate Policy Committee.

Post Doctoral Research Associates (9189) cannot be considered for graduate faculty status of any type since these are transient appointments.

E. FLORIDA A and M UNIVERSITY FACULTY

For persons on the Florida A and M faculty with courtesy holding appointments to Courtesy Faculty rank at Florida State University, procedures and criteria which have been adopted and approved for the relevant department and college/school at Florida State University will be applied in determining whether Master's or Doctoral Directive Status will be awarded. Final approval will be by the Dean of Graduate Studies with the advice and consent of the Graduate Policy Committee. Persons approved will have unqualified graduate status faculty membership.

F. STATUS OF GRADUATE STUDENTS

No graduate student of this institution may be appointed to its graduate faculty, nor may a graduate student have primary teaching responsibilities in any graduate course instruction. Under no circumstances may a graduate student be appointed as a member of another graduate student's advisory and examining committee.

G. RETIRED FACULTY

Full-time faculty holding Doctoral Directive Status who either fully retire or enter an early retirement plan may retain their Doctoral Directive Status under the following conditions:

Fully retired faculty may continue to serve as major professors for those students who have already begun their dissertation at the time of the professor's retirement. Fully retired faculty, however, may not accept additional students in this capacity. Fully retired faculty may serve as an additional member beyond the minimum number required on doctoral committees of new students if they choose.

Service professors, associate professors, and assistant professors (those faculty on early retirement plans) retain Doctoral Directive Status under the same guidelines as full-time faculty. These faculty are cautioned, however, to schedule their

semesters of employment to coincide with the needs and projected timelines of their doctoral candidates.